

# Board Leadership 2023 Award

## Nomination Form

All Nominations must be submitted by midnight, Friday, March 24, 2023.

Questions can be directed to:

Sean Sweeney: [seans@nonprofitadvancement.org](mailto:seans@nonprofitadvancement.org) • 202.457.0547

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mission Statement: \_\_\_\_\_

Website: \_\_\_\_\_

Nominator's Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Board Member's Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

The Board Contact is the:  Board Chair  Board Member

Executive Director's Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

## Board Operations:

Check here to confirm that 2/3 of the Board members have served on the Board a minimum of one year.

How often does the Board meet? \_\_\_\_\_

What is the organization's budget size? \_\_\_\_\_

How did you hear about the Award? \_\_\_\_\_

## Board of Directors:

# Serving \_\_\_\_\_

Term length: \_\_\_\_\_

Frequency of meetings: \_\_\_\_\_

List of all standing committees: \_\_\_\_\_

- Percentage of Board members who make personal gifts \_\_\_\_\_ %
- Do you have Whistleblower and Conflict of Interest policies in place for the Board?  YES  NO
- Do you have a formalized onboarding process for Board members?  YES  NO
- Do you have a Board member job description?  YES  NO

## Required supporting documents:

- 1. Contact information of all board members (name, affiliation, phone number, e-mail, length of board tenure)
- 2. A copy of the organization's most recent 990
- 3. Board member job description

**Note:** If the audit for the recent fiscal year is not complete by the deadline, applicants may use the previous fiscal year's audit and current year's unaudited financial statements. If your organization does not have an audited financial statement, please provide the most recent financial statements.

## Nomination Questions

Please submit your answers to the following questions in a Word document. **Your responses to the following questions will be considered in the selection process. Responses for each question should be limited to 5,000 characters.**

**Question 1:** Describe the Board's adherence to fundamental board practices including support for the mission, respect for staff leaders, sound recruitment practices, a common commitment to diversity in perspectives and representation, participating actively in Board and organization affairs, prudent oversight of financial and program matters, personal generosity, thoughtful and well informed decision making, and effective structures and board operations.

**Question 2:** Provide one example of a Board-level commitment to advancing diversity, equity, and/or inclusion. In what ways did the Board contribute to the organization's capacity to be more inclusive? Cite board-specific actions and any outcomes.

**Question 3:** Describe an example of Board-led innovation; new ways of governing, strengthening outcomes or serving the mission better. These may include recruitment, oversight succession planning, fundraising, etc.

**Question 4:** Share one specific "teachable moment" that best expresses the Board's effectiveness and value to highlight specific actions, activities, practices or philosophies that other nonprofit Boards can emulate. What did the Board learn from this?

**Question 5:** Beyond the basic board roles and responsibilities, why do you think the organization's Board of Directors is deserving of the Board Leadership Award? Please share what the Board is doing differently that is contributing to the organizations' success.

**This completes the nomination form. Deadline to submit is midnight, Friday, March 24, 2023!**

The **nomination form and supporting documents** can be emailed.

Once an application is submitted, an invoice for the **\$150 fee** will be sent to nonmembers. (There is no fee for Center members.)

**Email by midnight on March 24** to Sean Sweeney  
at [seans@nonprofitadvancement.org](mailto:seans@nonprofitadvancement.org)