

Board Leadership Award Nomination Form



center for nonprofit
advancement

COHN REZNICK
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Board Leadership Award Competition

Part One: Nomination Form & Supporting Documents

Questions can be directed to: Sean Sweeney, Center for Nonprofit Advancement
Telephone: 202.457.0540 | E-mail: seans@nonprofitadvancement.org

Because there is no save and return option, we strongly encourage you to review the entire application and structure your answers prior to filling out this application form.

Organization information:

Organization Name

Address

Address 2

City

State

Postal code

Country

Mission Statement:

Website:

Nominator's Name and Info:

Nominator's Name

Email

Phone Number

Board Member's Contact Name and Info:

Board Member's Contact Name

Email

Phone Number

The Board Contact is the:

Board Chair

Board Member

Executive Director's Name and Info:

Executive Director's Name

Email

Phone Number

Board Operations

Check here to confirm that 2/3 of the Board members have served on the Board a minimum of one year.

2/3 = 1 year

Please provide the following information:

How often does the Board meet?

What is the organization's budget size?

How did you hear about the Award?

Board of Directors

Please provide the following info on your board:

serving

term length

List of all standing committees:

Percentage of Board members who make personal gifts:

Please answer the following:

	Yes	No
Do you have Whistleblower and Conflict of Interest policies in place for the Board?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a formalized onboarding process for Board members?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a Board member job description?	<input type="checkbox"/>	<input type="checkbox"/>

Required Supporting Documents:

1. A list with contact information of all board members (name, affiliation, phone number, e-mail, length of board tenure)

Drop files or click here to upload

2. A copy of the organization's most recent 990.

Drop files or click here to upload

3. Board member job description

Drop files or click here to upload

Note: If the audit for the recent fiscal year is not complete by the deadline, applicants may use the previous fiscal year's audit and current year's unaudited financial statements. If your organization does not have an audited financial statement, please provide the most recent financial statements.

Essay Questions

Please answer the following five questions. The responses to these questions will be considered in the selection process. The "Questions" section of the application are limited to 5,000 characters per question.

Question 1: Describe the Board's adherence to fundamental board practices including support for the mission, respect for staff leaders, sound recruitment practices, a common commitment to diversity in perspectives and representation, participating actively in Board and organization's affairs, prudent oversight of financial and program matters, personal generosity, thoughtful and well informed decision making, and effective structures and board operations.

Question 2: Provide one example of a Board-level commitment to advancing diversity, equity, and/or inclusion. In what ways did the Board contribute to the organization's capacity to be more inclusive? Cite board-specific actions and any outcomes.

Question 3: Describe an example of Board-led innovation; new ways of governing, strengthening outcomes or serving the mission better. These may include recruitment, oversight succession planning, fundraising, etc.

Question 4: Share one specific “teachable moment” that best expresses the Board’s effectiveness and value to highlight specific actions, activities, practices or philosophies that other nonprofit Boards can emulate. What did the Board learn from this?

Question 5: Beyond the basic board roles and responsibilities, why do you think the organization’s Board of Directors is deserving of the Board Leadership Award? Please share what the Board is doing differently that is contributing to the organizations’ success.

Congratulations! This completes the Part One of the nomination.

The application’s fact sheet and question responses must be submitted by March 25, 2019. Once an application is submitted, a confirmation will be sent to you.

You can also email nomination documents to seans@nonprofitadvancement.org or postmark by March 25, 2019 and send by mail to: Board Leadership Award Competition Selection Committee Center for Nonprofit Advancement 1666 K Street, NW, Suite 440 Washington, DC 20006



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